



**2012 – 2013  
Course Syllabus**

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Room 123**

### **What It's All About**

What do you want to be when you grow up? The problem with that question is that you won't do just one thing. It's not about a job title anymore. It's about what you want to fill your life with.

### **How We'll Learn**

We'll play, experiment, talk, and get in some uncomfortable situations. Life outside of high school isn't just a textbook and a desk. It's time to see what awaits.

### **Why You Should Care**

Did you know the top ten jobs of 2017 probably don't exist yet? You're not far from the world of work, so we're going to get on the road to the kind of work, and life, that is the best fit for you.

## **Business Careers**

*aaronhollingshead.weebly.com/careers*

### **Course Description**

Business Careers is a student's guide to work-based learning. Students will discover new paths to a successful future in today's workplace. This class is designed to help students understand their personal strengths, weaknesses and passions. Success in this class will depend on the student's ability communicate and participate effectively.

### **Text and Materials**

We will use the textbook '*Investigating Your Career*' as a reference, and concentrate on completing I-CAP elements by using [collegeincolorado.org](http://collegeincolorado.org).

**Teacher Availability:** I always love to have students come by and ask for assistance or even just to bring me Swedish Fish. My planning time is during 2nd period and I have Study Hall 7th period.

On Mondays, I will try to keep my I-Pad on and nearby. If you have questions about anything class related, you can Skype me (a.hollingshead) or Face Time me (aaron@chameleonstripe.com). You can also e-mail me anytime at [hollingsheada@weld-re1.k12.co.us](mailto:hollingsheada@weld-re1.k12.co.us).

### **Grading:**

Grading will broken down as follows\*

In-Class Work	20%
Projects	50%
I-CAP Elements	20%
Final Test	10%

\* (Subject to change as needed)

**Primary Instruction Method:** Most days will consist of a short amount of direct instruction, followed by hands-on participation. Many assignments will have both work to be done in class and be project based and may take several days to complete.

### **Classroom Policies**

**Necessary Supplies:** Students must pencil and paper to class every day. Computers should be brought to class, although won't always be used.

**Homework:** Homework is a necessary part of this class. However, I will make every effort to give ample time during class to make sure students understand the assignments and how to complete them. If students use their time wisely while we're together, they work they will need to do outside the classroom will be minimal.



## Viking Values

All Valley Vikings....

- are ON TIME and PREPARED (in your seat with all appropriate materials assembled)
- visibly wear their school provided ID
- use RESPECTFUL LANGUAGE and treat each other with DIGNITY
- turn in QUALITY WORK, ON TIME
- use TECHNOLOGY APPROPRIATELY
- COMMUNICATE pro-actively and professionally to maximize academic success

**Music and Headphones:** It is the policy of Valley High School that students are not allowed to listen to mp3 players or music-related websites, such as Pandora or Youtube. Internet bandwidth is a premium, and sites that stream music and videos slow down other computers in the building. However, headphones may be helpful at times when video and online tutorials are used.

**Food/Drinks:** No food or drink is allowed in classrooms, except for bottled water.

**Electronics:** I-PODs, MP3 players and cell phones must remain off or silenced and put away. If a phone or electronic is seen or is being used, it will be taken until the end of the school day. If a second offense occurs, parents will be required to pick up the electronic device.

**Absences:** Students will be expected to make up all work that is missed, and are responsible to be proactive in obtaining the assignments.

**Tardy Policy:** After the first tardy, all late arrivals will result in an office referral.

**Late Work:** Assignments submitted no more than two days after the due date may receive up to 65% of full credit; assignments more than two days late will receive no credit. No forgiveness passes.

**Projects:** As previously mentioned, much of your graded work will be in the form of student projects. Students are expected to organize their time and manage their workload. This is an especially important skill to learn in preparation for the workforce.

**Participation:** Students are expected to actively participate in classroom discussions, small group collaborations, and individual projects. Failure to do so can have a negative impact on their own work and others. Regardless of the student's grade or current project, non-participation or disruptions will not be tolerated and treated as a minor infraction.

### Student and Parent/Guardian Signature

(Student) I have read, understand and agree to abide by the guidelines, policies and procedures.

\_\_\_\_\_

Student Name (Printed)

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Home Phone Number

(Parent) I have read, understand and agree to support these guidelines, policies & procedures.

\_\_\_\_\_

Parent Name (Printed)

\_\_\_\_\_

Parent Signature

\_\_\_\_\_

Parent's email address